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MISSED APPOINTMENT POLICY

We want to thank you for choosing us as your health care provider. In an effort to give you and all of our patients the best possible care, we request that you review our policy regarding missed appointments.

A missed appointment is when you fail to show up for an allotted appointment time, without a phone call or cancellation notice of at least 48-hours.

Please remember that we have reserved appointment times especially for you. Therefore, we require at least a 48 hour notice in order to reschedule your appointment. This will enable us to offer your cancelled time to other patients. If you are unable to keep your scheduled appointment time, please call our office at least 48-hours in advance in order to avoid a missed appointment fee. This charge is not covered by insurance. Your phone call is critical in helping us provide continuous care to all of our valued patients. If you fail to give us notice of your missed appointment, you will be charged a \$50 per hour missed appointment fee.

I have read and understand the policy stated above:

Signature of Patient or Parent/Guardian

Patient Name

Date